



# *Trellech Primary School*

## *"Living, Laughing, Learning Together"*

### **Governors Report To Parents Academic Year 2016- 2017**



**What's been happening in school?**

**What's happening in education in Wales?**

**Who are the school governors and what do they do?**

**How have we spent the budget?**

**How is the school Performing?**

**How is Trellech working with other Schools?**

**How does school communicate with parents?**



*'Hello and Welcome.'*

**Dear Parents and Guardians,**

We are pleased to send you the Governors' Report to Parents for the 2016/17 school year. As we did last year we have put together this summary report to give you an overview of what Trellech Primary School has been up to over the last year. We have also updated the main report; this will give you more detailed information and is available on the school website [www.trellechprimary.co.uk](http://www.trellechprimary.co.uk).

Once again it has been a very busy and successful year for Trellech Primary School. Again the school has been categorised as Green and this is extremely well deserved recognition for the continued hard work and dedication of all of the staff, the effort that the children put into their learning, as well as the support of governors and parents.

As you will be aware the school is a Curriculum Pioneer school and is heavily involved in the process of developing the new curriculum for Wales. As part of this staff have been using the principles of the new curriculum in all of their planning and teaching and this has resulted in a more open, creative and child led approach. The school have held two successful parents evenings, the first to introduce the new curriculum to parents and the second to review our first year of trialling it and we have had a lot of positive feedback from staff, children and parents.

As a Governing Body we have also done a full evaluation of the work that we do to ensure that we are working together in the most beneficial way for the school. We have found a lot that is very positive, as well as identifying areas that we can improve on. This year, Governor representatives have also been available at all parents evenings to answer your questions and we will continue to do this.

Of course there have also been the myriad of visits, trips out and other opportunities throughout the year that make Trellech School such a vibrant and welcoming school for your child. I hope that you will find the information in both reports interesting and that it will give you a really good insight into the depth and breadth of the work that goes into making Trellech Primary such a successful place to learn.

Yours Sincerely,

**Trellech Primary School Governing Body**



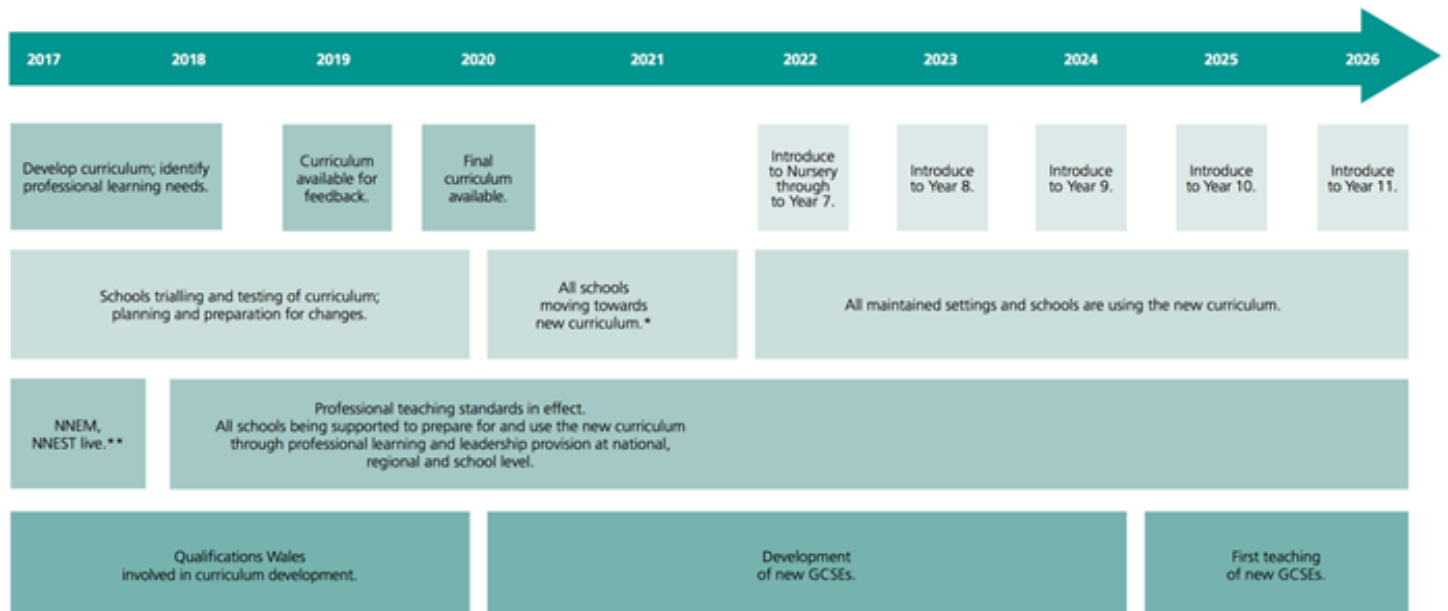




## What is Happening in Education, in Wales?

The Cabinet Secretary for Education, Kirsty Williams, recently launched Education in Wales: Our national mission, Action plan 2017–21. The action plan describes how Wales' education reforms will support the introduction of the new curriculum and bring us the outcomes for our children that we all want to see. The action plan sets out a clear and transparent timeline for development and delivery of the new curriculum

### Rollout of curriculum and qualifications timeline



The action plan for education 2017–21 sets out the key strategic objectives and the four enabling objectives that will be the focus when delivering a new curriculum for children aged 3 to 16. The





## What is Trellech's Role in the Development of Curriculum in Wales?

Trellech was selected to be a Curriculum Pioneer school in 2015; one of 120 across the country responsible for developing the new curriculum. This is a tremendous opportunity for the school as well as attracting extra funding. Trellech is part of a group looking at Humanities from 3-16. Mrs Peacock has taken the lead on this.

As part of looking at how the principles of the new 'Successful Futures' curriculum can be used practically to drive planning and teaching all members of staff have been involved and have been using the 4 purposes and 6 areas for learning over the last year in lesson planning, so all of our children have benefited from this more flexible, creative and child led approach. In July 2017, the School Ambassadors gave a presentation to Governors and parents giving their thoughts and responses to the changes being made so far. A summary of the presentation by Sam, Jess, Seren and Jack can be seen below, as well as a display presenting the Foundation Phase work.

### What we have changed

- ▣ We have decided to choose one umbrella topic in order to cover all of the subject areas.
- ▣ We now have an input and say in the topics we would like to cover- we all create mind maps of ideas
- ▣ There is more of a focus on the creative and interactive areas such as ICT, art and dance. We have taken part in Yoga sessions and the App Hack launch. We probably wouldn't have done this if it wasn't for the new Curriculum.



### Pupil's point of view

- ▣ Year 1- "We have been doing more work outside."
- ▣ Year 2- "Teachers make lessons exciting and more fun and more challenging."
- ▣ Year 3- "No day has the same activities so its more fun. Lessons are more exciting."
- ▣ Year 4- "We do more art activities and get to have a say in what we do."
- ▣ Year 5- "Our new topics are more fun and we get to choose what we want to learn."
- ▣ Year 6- "Expressive Arts is better because you can express yourself through dance. Some people may find it easier to show their knowledge and thoughts through a more creative way. We now cover various topics and learn more about each different element of that topic."







## How is Trellech Working with other schools to improve learning for all children?

Trellech school is committed to working with other schools and other parts of the Welsh education system to learn from other schools and share our own best practice. This can be either one to one working with a single school or within networks of schools and is in addition to the important work that the school is doing as a curriculum pioneer school in contributing to the new curriculum for Wales.

**Cluster working**—the Head Teachers and staff of the 9 cluster schools - including Monmouth Comprehensive school, work closely together on projects to improve the teaching and learning of all children throughout the Monmouth cluster and to make better use of resources, meeting regularly and making the most of extra funding made available for cluster projects.

Our Head teacher is a **NACE lead assessor** for schools wishing to gain recognition for their approach to more able and talented (MAT) pupils – the school receives funding for this work and she has presented at national conferences, carried out training for other schools and across the region. She has seen lots of excellent practice that can be brought back to school and shared with staff to improve our provision for all pupils.

**Challenge Advisor** - Our Head Teacher has trained to become a partner challenge advisor for another school needing support to improve. Trellech school receives funding for this work. This training has proved very useful and gives access to useful documentation to improve the schools processes and systems. It also provides an excellent network for additional support and advice from Head Teacher colleagues.

**Growing and sustaining Excellence triads for Green Schools** – This strong network of 4 schools gives our Head Teacher and staff an in depth insight into the work of other green schools across Wales. The Head Teachers from these schools provide challenge and support to each other. It is a very diverse range of schools, so there is lots of variety to benefit from. Shared projects have included regular meetings for MAT co-ordinators and Senior leadership teams. Whole staff have made visits to different settings to share practice for outdoor learning and ICT.

**Estyn** – our Head teacher is a trained Estyn inspector and participates in inspections for other schools and is able to bring back knowledgeable information about what is regarded as effective practice, which is shared with staff so that there is confidence surrounding updates to school inspection processes. The school receives funding for this work.

**Excellence in Leadership programme for EAS** – Involvement with the re-drafting of the Excellence in Teaching framework, which is used to evaluate the quality of teaching & learning in school, bringing it into line with the New Professional Standards for teachers (statutory for 2018). Staff are already well informed about the new changes and expectations. Trellech school also stays abreast of new developments from the EAS consortium and is often asked to participate in core projects, which has a positive impact on teaching and learning and on the school budget.

**Learning Network School for Literacy** – Trellech school has been recognised for effective delivery of Literacy. The Literacy co-ordinator works with other colleagues to support schools with improvements to their literacy provision. We also have access to other effective schools and can share good practice to further improve our own provision. Funding streams not only cover release time for the Literacy co-coordinator, but also helps to fund additional training for school staff for Read Write Inc.

**Higher Education partnership** – Trellech school has been involved in the development of new programmes for student teachers from 2019 onwards, in line with Welsh Government statutory changes for Higher Education. From 2019, schools will become far more closely involved with recruitment and training of student teachers with the aim of ensuring highly qualified and well prepared teachers as they enter the teaching profession. As a lead school from 2019, this will involve high levels of organisation of students and hub schools, but will secure substantial financial benefits for the school.



## Things in the news?

### National Reading and Numeracy tests.

These are completely different from the SATs tests taken in England. The papers are entirely different and are designed to test the skills from the Literacy and Numeracy Frameworks, which drive the school curriculum. They consist of 3 papers covering

- Reading – pupils read a passage and then answer multiple choice questions and questions requiring a short answer (underlining or reordering something).
- Numeracy (addition, subtraction, multiplication, division skills),
- Reasoning – questions asking pupils to apply their maths skills to everyday problems.

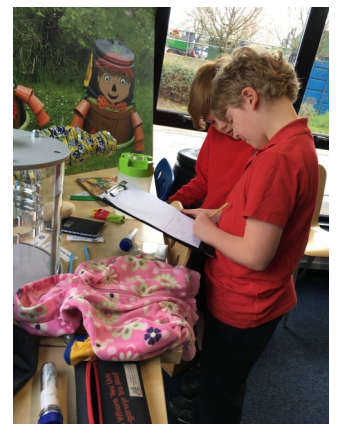
They are meant to be approached as a fun challenge and are administered in as understated a way as possible, with a small amount of practice to familiarise children with the papers and no pressure. The tests are compulsory and all children have to take them. If a child is absent they will have to take the test when they return to school or they will receive 0. There is more information for parents about the National Tests on the school website [www.tellechprimary.co.uk](http://www.tellechprimary.co.uk) in the Online Office section under information for Parents.

### Attendance

There has been a lot in the news in England about the fining of parents for taking their children out of school during term time. The guidelines in Wales are different. The Welsh Government are still very keen to ensure children are attending school regularly and consistently, but have taken a different approach. Head Teachers have discretion to approve absence from school. There are clear criteria for Head Teachers to give permission and they are based on the child's attendance being above that of the school target and the request being within the 10 sessions allowed during a school year (a session = half a day). The school's Attendance Policy can be found on the school website under Key Documents.

### Key School Policies

If you require information about the school's policies the following policies are available on the school website:- Attendance policy, Safeguarding Policy, Complaints procedure, Behaviour and Discipline policy, First Aid and Medicine policy, Home Learning policy.







## How have we used the school budget?

We receive funding from the local authority based on the number of pupils we have in school and the number of families claiming Free School Meals. As a Green categorised school we have also been invited to participate in many initiatives that bring in extra funding e.g our successful bid to become a Pioneer School, which is now in it's third year and brought in £30,000 in extra funding this year. The Parent, Teachers and Friends association (PTFA) have organised many fantastic events to contribute over £4,000 to school funds to provide all of the children with more opportunities to have fun while they learn.

As you would expect a significant percentage of our budget is spent on staffing costs and maintaining the numbers of teachers and other staff to support the learning of all children at Trellech. The Supplies and Services expenditure this year has included a major re-decoration of the school and updating all of the storage and some of the furniture within the school as well as replacing the curtains in the main hall, whilst also ensuring that staff have all of the resources they need. We have also purchased a suite of diagnostics tools to support teaching staff in assessing your children's progress and their attitudes to their learning. The premises budget is used for maintaining the buildings and grounds, cleaning, caretaking and utilities.

We have been carefully building up a budget surplus, whilst also maintaining the level of resources that the staff need and investing in developing the school building and grounds. This surplus is now over £80,000 and we plan to use this to ensure that we can maintain our current staffing levels and class structure, even if budgets are cut in the future. More details are available in the Full Governor's Report to Parents in the Online Office section of the school website under Key Documents.

	2016/17 Actual	% of Spend
<b>Funding (income)</b>	<b>£741,979</b>	
<b>Expenditure</b>		
Staffing	£600,179	<b>81%</b>
Supplies and Services	£39,684	<b>5.5%</b>
Premises	£58,651	<b>8%</b>
Services From Local Authority	£38,702	<b>5.5%</b>
<b>Total</b>	<b>£742,498</b>	
<b>Balance</b>	<b>-£519</b>	
<b>Surplus carried forward 2015/16</b>	<b>£86,281</b>	
<b>Surplus carried forward to 2016/17</b>	<b>£85,762</b>	



## What do the governing body do?

The role of the Governing Body is to support the Head Teacher and staff in developing the strategy for the future of the school. This involves Governors with the Head Teacher and staff working as a team agreeing the ethos, budget, staffing levels and standards of behaviour for the school, pupil attendance and pupil attainment targets, as well as ensuring the National Curriculum is delivered, with the overall aim of ensuring that all children within the school are given the opportunity to fulfil their potential.

Governors normally hold office for four years and are involved in twice termly full Governing body meetings and a number of subcommittee meetings. The focus of these meetings is to review the school's progress, evaluate the school's performance and use of resources and carry out statutory duties. The Governing Body is made up of representatives from Local Authority, School staff, Local Community and Parents.

This year Governors have completed a in depth self evaluation (using a Self Evaluation tool developed by Governors Wales), resulting a full analysis of the work carried out by the Governing Body and an action plan. This work also included a questionnaire to all Governors to understand how Trellech Governors feel about their role. There was a very positive response, with most Governors clear about their role and responsibilities, working as an effective team and feeling able to fully contribute to supporting and challenging the Head Teacher and staff. We have also ensured that Governors have been present at all parent's evenings to answer general questions about the school and Governance specifically. We will continue to do this.

### Where to find the full Governor's Report To Parents?

A lot more information about the Governing Body's and school's activities over the last year is in the full Report To Parents, which can be found on the school website [www.trellechprimary.co.uk](http://www.trellechprimary.co.uk) in the Key Documents section of the online office.

### How to contact the Governing Body?

You can contact any member by contacting the School Office, through the school website, via email at [trellech.governors@gmail.com](mailto:trellech.governors@gmail.com) or via the Clerk to Governors;  
Mrs Toni Pugsley, Directorate for Children & Young People, Monmouthshire LA, Innovation House, Magor, NP263DG.







## Who are the governing body?

<b>Chair:</b>	Mrs. Leanne Wakerley
<b>Vice Chair:</b>	Mrs Vicky Evans
<b>Head Teacher:</b>	Mrs. K Christofi
<b>Parent Governors:</b>	Vacancy Mrs. Laura Thorpe Mrs. Kay Bennet Mr. Steve Thorpe
<b>Staff Representative:</b>	Mrs. D Llewellyn
<b>Teacher Representative:</b>	Mr. D Green
<b>LA Governors:</b>	Mr. Christopher Edwards Mrs. Leanne Wakerley Mrs. Vicky Evans
<b>Community Governors:</b>	Rev. Sandra Howells Mr. John Gooding Mrs. Anne Dallinger Mrs. Jean Rogers
<b>Clerk to Governors:</b>	Mrs. Toni Pugsley Directorate for Children & Young People Monmouthshire LA @Innovation House Wales 1 Magor NP26 3DG

### Election of Governors

The term of office for two of our Governing Body have come to an end recently and we would like to thank Mrs Veronique Ducrocq and Mrs C Cotton for their great contributions to the Governing Body and to the school. When a Governor's term of office ends we set about finding a new Governor. It may be that there are no other candidates, in which case the governor will be reappointed, if they are willing. However if more than one person wishes to be considered for the position a ballot is held. For Parent Governors, a letter is sent home with pupils asking for nominations and, if more than one is received, a ballot is held. Each parent or legal guardian of children attending the school is entitled to vote in this ballot. Votes are counted by the Head Teacher and at least one other Governor and the elected Governor notified accordingly. Similar elections will take place for other Governor posts as vacancies occur. **There is currently one Parent Governor vacancy.**





## What Have Our Children Done This Year? **Foundation Phase**

Eisteddfod



Yoga



Pond Dipping



Foundation  
Phase Forest  
School



Barry Island Visit



Samba Band Session



The Wild Place Visit



Pirate Adventures



Trellech Dig  
Year 2





## What Have Our Children Done This Year? KeyStage 2

Pond Dipping



Pykka App Programme Y6



Bug Hunt—Wet Meadow



Cycling Proficiency



Gilwern Outdoor Activity



Hilston Park  
Year 3



Sports Ambassadors



Cadbury World Visit



Choir Perform at  
St Davids Hall



Wedding Ceremony







## The School's culture and priorities.

### Our '5-a-Day' Culture

#### 1. Inspiration

Give every child the opportunity to achieve their own potential. Discover their talents and help them grow and flourish.

#### 2. Expectation

High Expectations= High Standards

#### 3. Modelled Behaviour

We learn from everything we experience. What can we learn from each other?

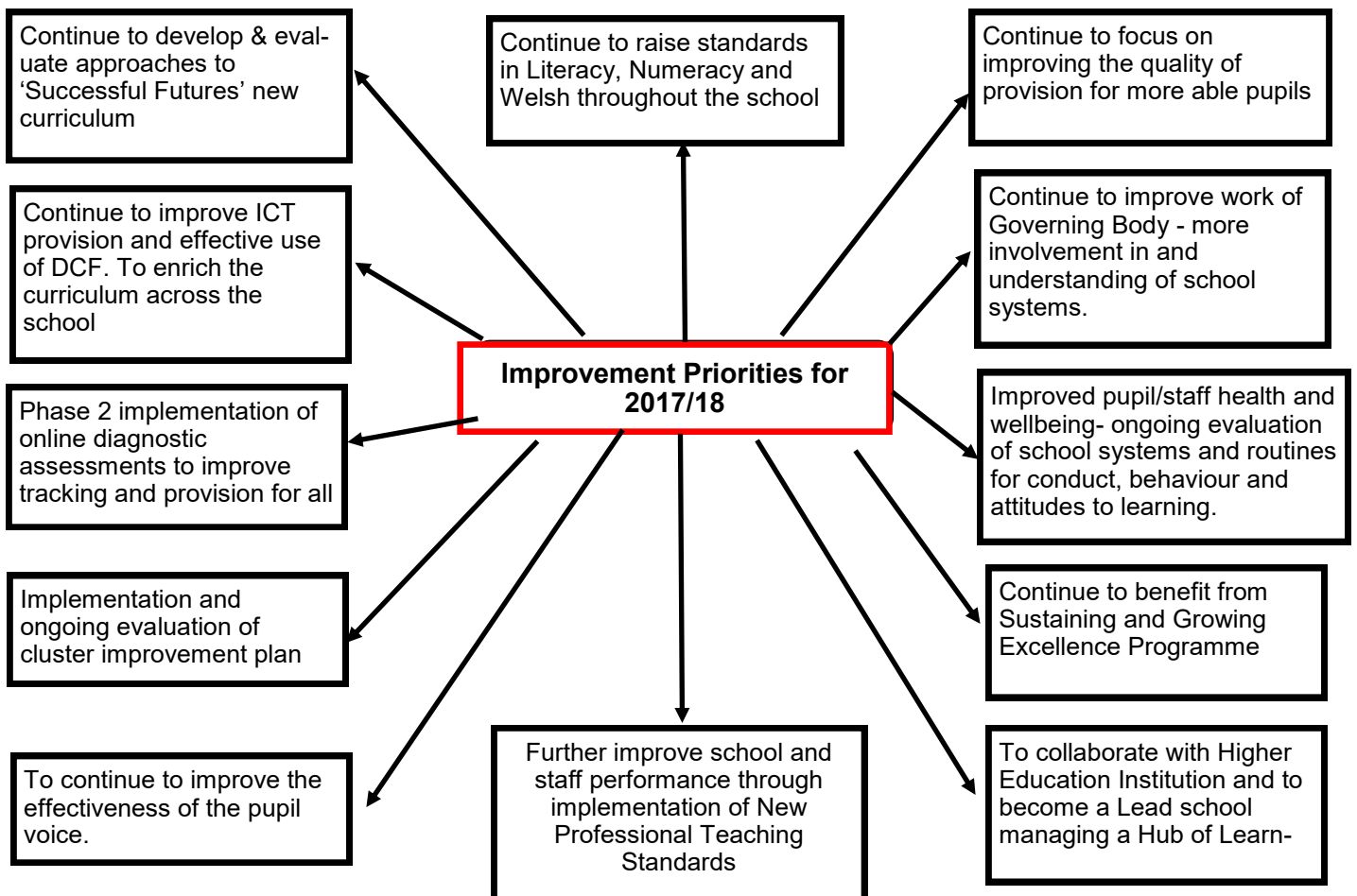
#### 4. Challenge

Continue to challenge and improve teaching and learning

#### 5. Smile

Make a difference every day- make someone smile.

## What are the schools priorities for the coming year?







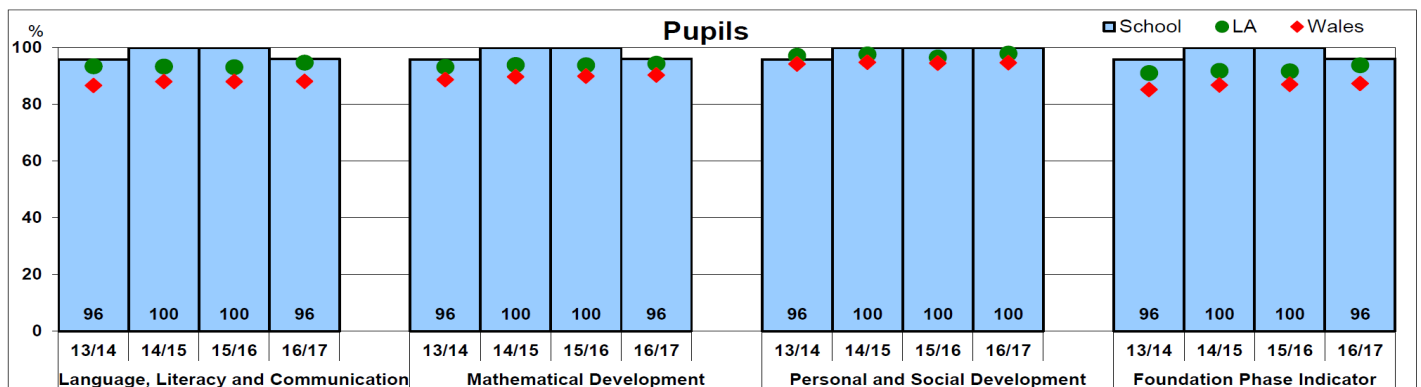
## How has the school performed? Foundation Phase (Infants)

The **Foundation Phase Indicator** shows numbers of children receiving an expected outcome 5 or higher in all 3 areas, Literacy, Numeracy and Personal and Social development.

Percentage of pupils achieving outcome 5+

	School Data						Comparative Data					
	Pupils	2017 Boys	Girls	Pupils	2016 Boys	Girls	2017 Monmouthshire Pupils	Boys	Girls	2017 Wales Pupils	Boys	Girls
Language, Literacy and Communication	96	92	100	100	100	100	95	93	96	88	85	92
Mathematical Development	96	92	100	100	100	100	94	94	95	90	88	92
Personal and Social Development	100	100	100	100	100	100	98	97	98	95	92	97
Foundation Phase Indicator	96	92	100	100	100	100	94	92	95	87	84	91

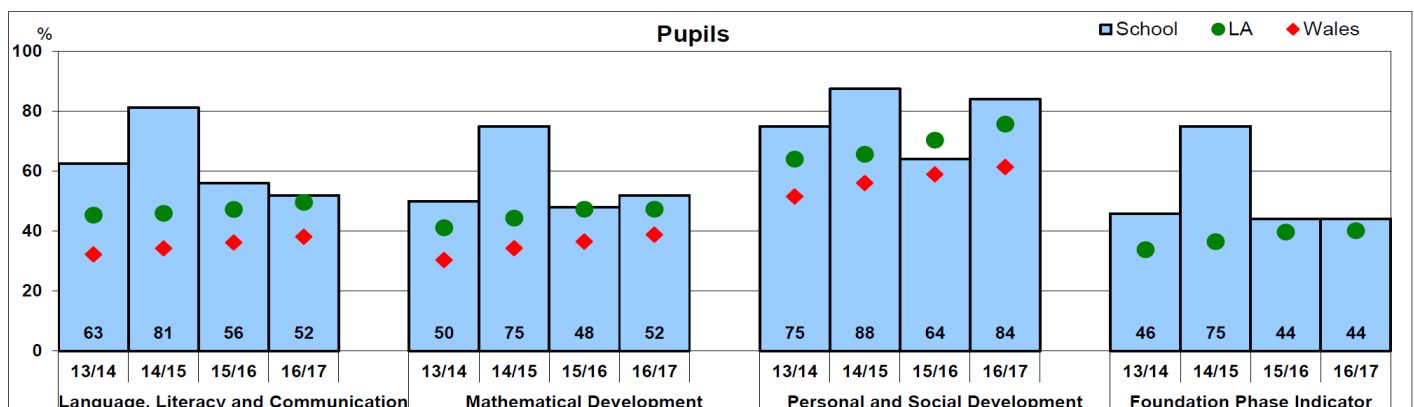
Trends over Time: Outcome 5+



Percentage of pupils achieving outcome 6+

	School Data						Comparative Data					
	Pupils	2017 Boys	Girls	Pupils	2016 Boys	Girls	2017 Monmouthshire Pupils	Boys	Girls	2017 Wales Pupils	Boys	Girls
Language, Literacy and Communication	52	46	58	56	50	62	50	41	58	38	32	45
Mathematical Development	52	54	50	48	42	54	47	45	50	39	38	39
Personal and Social Development	84	77	92	64	58	69	76	68	83	61	53	71
Foundation Phase Indicator*	44	38	50	44	33	54	40	33	46			

Trends over Time: Outcome 6+





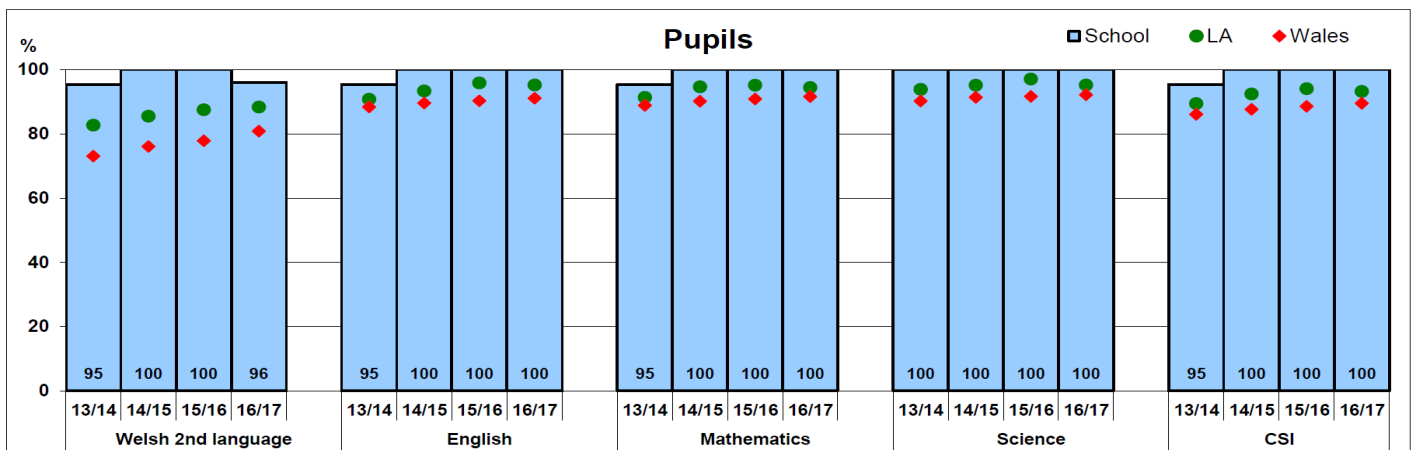
## How has the school performed? Key Stage Two (Juniors)

The **CSI - Core Subject Indicator** shows numbers of children receiving and expected level 4 or higher in all 3 areas, English, Mathematics and Science.

### Percentage of pupils achieving level 4+

	School Data						Comparative Data					
	Pupils	2017 Boys	Girls	Pupils	2016 Boys	Girls	2017 Monmouthshire Pupils	Boys	Girls	2017 Wales Pupils	Boys	Girls
Welsh 2nd Lang.	96	91	100	100	100	100	88	85	92	81	76	86
English	100	100	100	100	100	100	95	95	96	91	89	94
Mathematics	100	100	100	100	100	100	95	95	94	92	90	93
Science	100	100	100	100	100	100	95	95	96	92	91	94
CSI	100	100	100	100	100	100	93	94	93	90	87	92
Reading, Writing and Mathematics	100	100	100	100	100	100	90	89	91	85	81	89

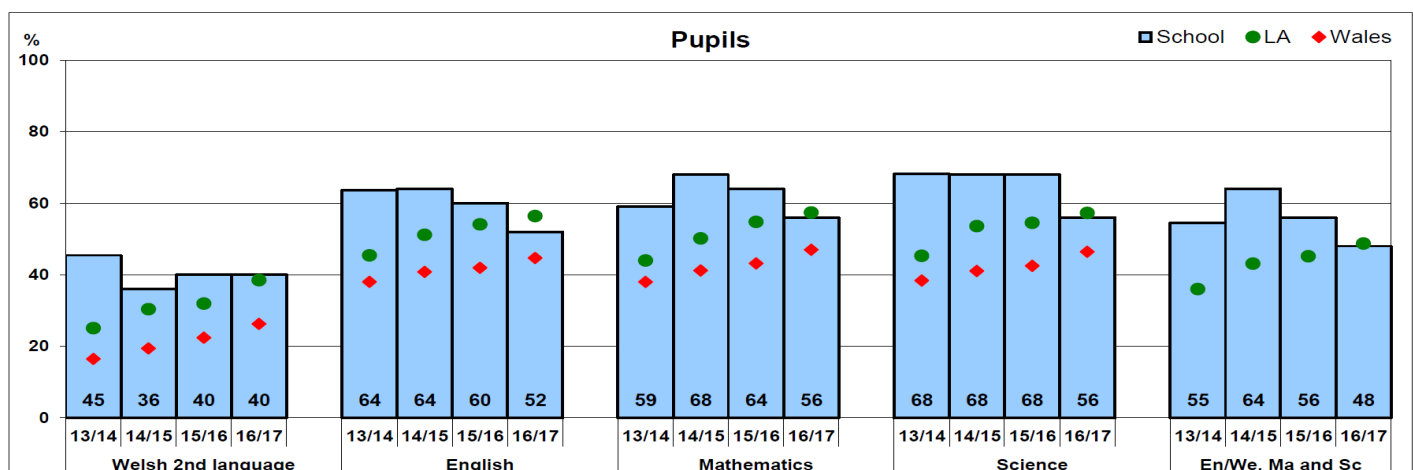
### Trends over Time: Level 4+



### Percentage of pupils achieving level 5+

	School Data						Comparative Data					
	Pupils	2017 Boys	Girls	Pupils	2016 Boys	Girls	2017 Monmouthshire Pupils	Boys	Girls	2017 Wales Pupils	Boys	Girls
Welsh 2nd Lang.	40	9	64	40	25	67	39	30	48	26	20	33
English	52	36	64	60	50	78	56	49	64	45	38	51
Mathematics	56	36	71	64	63	67	57	55	60	47	47	47
Science	56	36	71	68	69	67	57	55	59	46	44	49
English, Mathematics and Science*	48	27	64	56	50	67	49	44	53			
Reading, Writing and Mathematics	48	27	64	56	50	67	40	34	47			

### Trends over Time: Level 5+



## How does the school communicate with parents?



The school website is a good source of informations, <http://www.trellechprimary.co.uk/>.

Make sure that you update the school with your new contact details including phones and emails.

The class teachers are your first point of contact for any concern you may have about your child. You can catch them at the end of the day at pick up or leave a message in the office 01600 860395, [trellechprimary@monmouthshire.gov.uk](mailto:trellechprimary@monmouthshire.gov.uk) .

You can find past newsletters on the website <http://www.trellechprimary.co.uk/newsletters>. Fortnightly newsletters are sent via email to parents on the mailing list, so please make sure the school have your correct email address. Paper versions are sent to parents who request it.

Permissions slip for school trips, food tasting, as well as extra curricular activities and PTFA (Parents, Teachers and Friends Association) notices will be sent home via your child - so please check their bag regularly.

Weekly homework can be found on the school blog: <http://trellechhomelearning.blogspot.co.uk/>

Important and urgent informations will be posted on twitter [@TrellechPrimary](https://twitter.com/TrellechPrimary) and on the school website.

If you don't have a twitter account you can still read the informations online at: [https://twitter.com/TrellechPrimary?ref\\_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor](https://twitter.com/TrellechPrimary?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor) or straight from the school website <http://www.trellechprimary.co.uk/> .

You can pay school dinners and trips through Parent Pay: <https://www.parentpay.com>. You can ask the school for your Parent Pay account log in to set up your account.

Trellech Primary School PTFA (Parents, Teachers and Friends Association) is a great way to get more involved in the school and meet other parents. If you are on facebook, there is a PTFA facebook page which gives notices for events and activities run by the PTFA. You can also ask to be on the PTFA email list or contact the PTFA list via the school office or emailing [trellechptfa@gmail.com](mailto:trellechptfa@gmail.com)

There are many opportunities for parents to come into school. These include class assemblies, Christmas and Summer fayres, Music and Christmas shows, Sports Days, Harvest Festival, Christmas service, two parents' evenings a year, being part of the Governing Body or helping out with trips, activities or reading in school. If you would like to help out in school please let your child's class teacher know or contact the school office.

Lastly, for some events (school council, Eco committee elections, choirs participation, Gwent Wildlife Quiz, competitions, class jobs... the children decide whether or not to they want to join in. They will be reminded in school of the deadlines and it is up to them to volunteer.





## What's in the Full Governor's Report to Parents? (available on school website)



The **Full Governor's Report to Parents** is available on the school website [www.trellechprimary.co.uk](http://www.trellechprimary.co.uk). It expands on the information available in this report and covers the information that we have to include by law. It gives a good picture the school's performance, activities and priorities over the last year.

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Governor representatives are now always present at parent's evenings to answer any questions that you have about the work of the Governing Body or the school in general.